

# Quick Evaluation Checklist for School Emergency Alert System

Use this checklist to quickly assess whether an emergency alert system meets the critical needs of your school community.

## 1. Ease of Use

*Why it matters: In a crisis, staff must act instantly.*

Evaluation: Is the system intuitive enough that any staff member can trigger alerts without hesitation or confusion?

[ ] Score (1-5): \_\_\_\_\_

## 2. Prone to False Alarms

*Why it matters: False alarms can be as traumatic as real ones, eroding trust and creating chaos.*

Evaluation: Does the system minimize accidental triggers and provide safeguards against unnecessary alerts?

[ ] Score (1-5): \_\_\_\_\_

## 3. Visual Guidance for Responders

*Why it matters: First responders need clear direction to reach the threat quickly.*

Evaluation: Does the system provide visual cues or mapping that guide responders rather than leaving them blindsided?

[ ] Score (1-5): \_\_\_\_\_

## 4. Real-time Situation Awareness

*Why it matters: Administrators must maintain visibility as events unfold.*

Evaluation: Does the system offer live updates that track the evolving situation?

[ ] Score (1-5): \_\_\_\_\_

## 5. Alyssa's Law Compliance

*Why it matters: Compliance ensures the system meets mandated safety standards in applicable states.*

Evaluation: Is the system certified or designed to meet Alyssa's Law requirements for rapid emergency communication?

[ ] Score (1-5): \_\_\_\_\_

## 6. Ease of Implementation

*Why it matters: Schools need solutions that can be deployed quickly without disrupting operations.*

Evaluation: How straightforward is installation, training, and rollout across staff and facilities?

[ ] Score (1-5): \_\_\_\_\_

## 7. Potential Integration with Existing Systems

*Why it matters: Seamless integration reduces complexity and maximizes effectiveness.*

Evaluation: Can the system connect with existing communication or security platforms?

[ ] Score (1-5): \_\_\_\_\_

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## How to Use This Checklist

- Print or share with your safety team.
- Score each item (e.g., 1-5 scale) to compare vendors.
- Use results to guide purchasing decisions and ensure readiness.